

**HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES**

**Regular Meeting  
November 24, 2020  
7:00 PM, Virtual Meeting**

**1. Call to Order**

Meeting called to order at 7:03pm by Board President Morelli

**2. Flag Salute/National Anthem**

**3. Statement of Open Public Meeting Compliance**

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on Jan. 10, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on Jan. 10, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on Jan. 10, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. Roll Call**

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary.

**5. Resolution #19-17:**

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda		X	X			
Kristin Jakubowski			X			

Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:05pm

**6. Executive Session**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries       Motion Fails      Time:

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12*

**\*No motion for executive session**

**7. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries       Motion Fails      Time:

**8. District Mission Statement**

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

**9. PTO Report & Student Government Report**

- None at this time

**10. Recognition/Presentation**

1. HIB Self Assessment – Mr. Simonet

**11. Public Participation (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Duda	9	0

Motion Carries       Motion Fails      Time: 7:11pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

**\*No public comment at this time**

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Kneringer	9	0

Motion Carries       Motion Fails      Time: 7:12pm

**12. Approval of Minutes**

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	10/27/20	Regular Meeting (Open Session)	M-1
2.	10/27/20	Regular Meeting (Closed Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer					X	
Jason Cardonick	X		X			
Bianca Cuniglio			X			

Jeffrey Duda			X		
Kristin Jakubowski			X		
Samir Patel		X	X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:12pm

**13. Superintendent’s Report**

Discussion Items – Mr. Joseph R. Corn, Superintendent

- o Thank you to the staff and students for continuing to show up for in-person instruction. At this time, the district has approximately 75% of the student population attending in-person instruction.

Action Items – Motion to approve the Superintendent’s Report:

*Reports*

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Nurse’s Report for October 2020	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	
6.	Resolution #20-04 QSAC Statement of Assurance (SOA)	SR-5

- Mrs. Jakubowski asked if the district has heard anything from the county health department regarding how high schools will be treated compared to K-8 when it comes to COVID-19 and closures.
  - o Mr. Corn answered.
- Mr. Scarpati asked what lead to the 40% on instruction in the QSAC Performance Review and if we needed a corrective action plan?
  - o Mr. Corn answered.

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock		X	X			

Peter Scarpati			X			
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Motion Carries       Motion Fails      Time: 7:17pm

Roll Call on Resolution #20-04:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries       Motion Fails      Time: 7:19pm

**14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:**

A. Student Services Committee Report: Kristin Jakubowski, Chair

B. Motion to approve the following Human Resources action items:

*Student Services*

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
1.	P1648.03	Restart and Recovery Plan- Full-Time Remote Instruction	X				X	SS-1
2.	P1620	Administrative Employment Contracts	X		X		X	SS-1
3.	P2431	Athletic Competition	X		X		X	SS-1
4.	R2431.1	Emergency Procedures for Sports and Other Athletic Activity		X	X		X	SS-1
5.	P2464	Talented and Gifted Students	X		X		X	SS-1
6.	P3550.05	Seizure Action Plan	X			X		SS-1
7.	R5330.05	Seizure Action Plan		X		X		SS-1
8.	P6440	Cooperative Purchasing	X		X		X	SS-1
9.	P6470.01	Electronic Transfer and Claimant Certification	X			X		SS-1
10.	R6470.01	Electronic Transfer and Claimant Certification		X		X		SS-1
11.	P7440	School District Security	X		X		X	SS-1
12.	R7440	School District Security		X	X		X	SS-1
13.	P7450	Property Inventory	X		X		X	SS-1

14.	P7510	Use of School Facilities	X		X		X	SS-1
15.	R7510	Use of School Facilities		X	X		X	SS-1
16.	P8420	Emergency and Crisis Situations	X		X		X	SS-1
17.	P8561	Procurement Procedures for School Nutrition Programs	X		X		X	SS-1

*Curriculum (NJSL)*

Item	Curriculum	Attach
18.	Adopt the revisions to the grade 4 Science curriculum.	SS-2
19.	Adopt the revisions to the grade 5 Science curriculum.	SS-3
20.	Adopt the revisions to the grade 3 Science curriculum.	SS-4

*Resolutions*

Item	Description	Attach
21.	Resolution #20-08 HIB Self Assessment for 2019-2020	SS-5

\*Ratify and Affirm

Roll Call on Action Items #1-20:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:22pm

Roll Call on Resolution #20-08:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati		X	X			

Motion Carries       Motion Fails      Time: 7:23pm

**15. HUMAN RESOURCES RELATIONS:**

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

*Faculty*

Item	Description	Attach.
1.	Approve paying Cheryl Rothkopf's estate for her unused sick days in accordance with the current CBA Article XIV-Sick Leave, Section A. Teachers.	
2.	Substitute Custodian for the 2020-21 school year.	HR-1

\*Ratify and Affirm

\*\* To be Prorated

*Retirements/Resignations/Leaves of Absence*

Item	ID#	Position	Type of Leave
3.	1920	Speech Pathologist	Maternity Leave Paid LOA 2/9/21 - 3/9/21 FMLA/NJFLA 3/10/21-6/30/21
4.	1890	Special Education Teacher	Maternity Leave FMLA/NJFLA 11/9/20 - 1/31/21 Unpaid LOA 2/1/21-2/12/21 Return Date 2/16/21
5.	1887	Lunch/Recess Aide	Resignation, with regrets
6.	1927	Business Administrator	Resignation, with regrets
7.	1916	Lunch/Recess Aide	Leave without pay (11/2/20 - uncertain)

*Rescinded Leaves of Absence*

Item	ID#	Position	Type of Leave
8.	1885	Middle School Math Teacher	Families First Coronavirus Response Act (FFCRA) From 11/2/20 to 12/31/20

*Professional Development*

Item	Program	Location	Date(s)	Hour(s)/Miles/Tolls	Cost	Attendee
9.	Enhance Your SN Practice	Virtual	12/3/20	9:00 am - 3:00 pm	\$279.00	Ms. Hess
10.	NJASP Winter Conference	Virtual	12/4/20	8:30 am - 4:15 pm	\$155.00	Ms. Pollock

Roll Call on Action Items #1-10:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X	X *Item 6		
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			

Bianca Cuniglio			X		
Jeffrey Duda			X		
Kristin Jakubowski		X	X		
Samir Patel			X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries       Motion Fails      Time: 7:25pm

**16. FACILITIES & FINANCE RELATIONS :**

A. Finance Committee Report:      Pete Scarpati, Chair

B. Motion to approve the following Finance action items:

*Reports*

Item	Report Type	Attach
1.	Board Secretary’s Report for October 2020	FI-1
2.	Treasurer’s Report for October 2020	FI-2
3.	Appropriation Adjustment Journal for October 2020	FI-3
4.	Board of Education Monthly Certification of Funds for October 2020	
5.	Cash Flow Report for October 2020	FI-4
6.	Payment of bills for the month of November 2020	FI-5
7.	Student Activity Account for October 2020	FI-6
8.	Cafeteria Report for October 2020	FI-7

\*Ratify and Affirm

*Fundraiser*

Item	Fundraiser Information	Attach
*9.	PTO fall fundraiser - Charleston wrap	
*10.	PTO Rossano’s Pizzeria (Nov. 12)	
*11.	PTO Virtual Book Fair (Nov. 9- 20)	
12.	PTO Panera Dine Out (Dec. 3)	
13.	PTO Chipotle’s Dine Out (Jan. 9)	

\*Ratify and Affirm



*Field Trips*

Item	Date	Time	Grade/ Group	# of Students	Destination	Admission/ Cost	Nurse	Bus	Payee	Coordinator
14.	6/16/21	9:00-10:30	8th	60	RVRHS-rehearsal	0	N/A	2	BoE	Ms. Wenz
15.	6/16/21	7:00 pm	8th	60	RVRHS-graduation	0	N/A	0	N/A	Ms. Wenz

\*Total cost for trip

\*\*Cost per Student

\*\*\* Revised date

*Activity*

Item	Date	Time	Activity	Area Requested	Point of Contact
16.	2/10/21	TBD	Cap & Gown Measurements	Gym	Ms. Wenz
17.	6/3/21	TBD	Cap & Gown Pictures	Gym	Ms. Wenz

Roll Call on Action Items #1-17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick		X	X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati	X		X			

Motion Carries       Motion Fails      Time: 7:29pm

**17. PUBLIC PARTICIPATION:**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

**A. Motion to Open Meeting for Public Comment**

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Kneringer	9	0

Motion Carries       Motion Fails      Time: 7:30pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public

participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

**Jessie Moats (104 Lumberton Road):**

- Are you considering allowing WeeKids to resume in the building in the future?
  - Mr. O'Brien responded that currently the district is looking for available space to host WeeKids but running into the issue of sanitization before classes start. The district will have an answer either tomorrow or early next week.

**B. Motion to Close Meeting from Public Comment**

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Cardonick	9	0

Motion Carries       Motion Fails      Time: 7:34pm

**18. NEW BUSINESS:**

- Mr. Morelli wished everyone a Happy Thanksgiving. Thank you to the staff and administration. A lot of hard work has been put in day in and day out. As difficult as the situation is, this administrative team has done a good job and put forth a good effort. You should all hang your heads high that you did the best job you could. Coming out of the holiday, the biggest sacrifice will be to stay home and not travel for Thanksgiving. Be smart and safe if you do so. Thank you to Mr. Corn for speaking with the Board of Health and making any necessary changes. Elections have concluded, thank you to everyone for their participation. Pete Scarpati won the write-in election with 10 votes. Hopes Pete will consider staying on the school board.
- Mr. Peacock also thanked everyone for their participation in voting.
- Mrs. Jakubowski followed up on new business from last meeting. First off, thank you to the staff, son has not missed a beat since coming back to in-person instruction. After discussion about possibility of having staff bring their remote children with them to school, Mr. Corn did research to determine whether there was space available. Based on spacing, it was determined that the district will be unable to offer the chance to allow staff's remote children to come to Hainesport School. Any issues/challenges, please continue to reach out to the administration. T

**19. INFORMATION & FUTURE PLANNING ITEMS:**

- None at this time

**20. DATES TO REMEMBER:**

- Nov. 25, 2020 – Early Dismissal
- Nov. 26, 2020 – School Closed (Thanksgiving Day)
- Nov. 27, 2020 – School Closed (Thanksgiving Break)

**21. ADJOURNMENT TO EXECUTIVE SESSION:**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session for approximately 60 minutes as follows for discussion of the following, action will not be taken upon returning to open session:

- Negotiations
- Personnel

- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Mrs. Jakubowski	Mr. Cardonick	9	0

Motion Carries     Motion Fails    Time: 7:41pm

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.  
 \*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**\*The board left the virtual meeting for public meeting session and entered a separate virtual meeting for executive session.**

**22. Return to Open Session**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mr. Scarpati	9	0

Motion Carries     Motion Fails    Time: 9:00pm

**\*The board left separate virtual meeting for executive session and reentered the virtual meeting for public session.**

**23. RETURN TO OPEN SESSION**

- o Mr. Morelli reconvened the meeting at 9:00pm

**24. ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Cardonick	Mrs. Jakubowski	9	0

Motion Carries     Motion Fails    Time: 9:01pm

Respectfully submitted,



Robert O'Brien  
 School Business Administrator/Board Secretary

