

HAINESPORT TOWNSHIP BOARD OF EDUCATION



Reorganization Meeting
January 5, 2021
Public Session: 6:00 pm



1. MEETING CALLED TO ORDER BY BOARD SECRETARY (6:00 P.M.)

2. FLAG SALUTE

3. PUBLIC ANNOUNCEMENT:

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on December 23, 2020.
- B. Mailed written notice to the Burlington County Times and the Courier Post on December 18, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on December 23, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Resolution #19-17:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Mary-Jean Kneringer						
Michael Morelli						
Samir Patel						
Keith Peacock						
Peter Scarpati						

Motion Carries

Motion Fails

5. ADMINISTRATION OF OATH OF OFFICE:

The Board Secretary will administer the Oath for School Board Members elected to the Hainesport Township Board of Education:

- A. Michael Morelli - 3 year term
- B. Keith Peacock - 3 year term
- C. Peter Scarpati - 3 year term

6. ROLL CALL:

Board Member	Present	Absent	Late Arrival
Jason Cardonick			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Mary-Jean Kneringer			
Michael Morelli			
Samir Patel			
Keith Peacock			
Peter Scarpati			

- Mr. Joseph R. Corn, Chief School Administrator**
- Mr. Robert O'Brien, Business Administrator/Board Secretary**

7. EXECUTIVE SESSION(IF NEEDED)

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:00 p.m. prevailing time, for approximately 60 minutes as follows:

Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**
- Motion Fails**

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

8. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries

Motion Fails

The president reconvened the meeting at _____ p.m.

9. ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION:

The Secretary of the Board of Education will accept nominations for President of the Board of Education. After nominations have been closed, the Secretary will have the ballot cast.

Board Member	Yes	No	Abstain	Absent
Jason Cardonick				
Bianca Cuniglio				
Jeffrey Duda				
Kristin Jakubowski				
Mary-Jean Kneringer				
Michael Morelli				
Samir Patel				
Keith Peacock				
Peter Scarpati				

10. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION:

The President of the Board of Education will accept nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary will have the ballot cast.

Board Member	Yes	No	Abstain	Absent
Jason Cardonick				
Bianca Cuniglio				
Jeffrey Duda				
Kristin Jakubowski				
Mary-Jean Kneringer				
Michael Morelli				
Samir Patel				
Keith Peacock				
Peter Scarpati				

11. PRESENTATION OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS:

In keeping with Hainesport Township Board of Education Policy #0142 and N.J.S.A. 18A:12-24.1, members of this board will:

- A. Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- B. Make decisions in terms of the educational welfare of children and seek to develop and maintain a public school that meets the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- C. Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.
- D. Carry out his/her responsibility not to administer the school, but together with fellow Board members, insure they are well run.

- E. Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.
- F. Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the school for personal gain or for the gain of friends.
- G. Hold confidential all matters pertaining to the school, which, if disclosed, would needlessly injure individuals, or the school. In all other matters, he/she will provide accurate information and, in concert with fellow Board members, interpret to the staff the aspirations of the community for its school.
- H. Vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I. Support and protect school personnel in proper performance of their duties.
- J. Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

12. PUBLIC PARTICIPATION: (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

13. SUPERINTENDENT’S REPORT: MR. JOSEPH R. CORN, SUPERINTENDENT:

a. Action Items:

Contract Change

Item	Contract Change
1.	Authorize the following contract change with Kelly Education Services to reflect an added position and pay rate effective January 6, 2020: 1. Long Term Specialist Substitute - \$180.00 full day

*New Hire**

Item	Name	Position	Compensation	Effective Date
2.	*Robert Kraft	Business Administrator/Board Secretary	\$82,000.00 pro-rated	January 27, 2021 (or sooner, contingent upon county approval)

**Contingent upon approval of contract by Executive County Superintendent and criminal history review clearance.*

Faculty and Staff

Item	Description	Attach
3.	Employment Contract between Robert Kraft, School Business Administrator/Board Secretary, and the Hainesport Township Board of Education, having been reviewed and approved by the Executive County Superintendent in accordance with NJAC 6A:23A 31(a), for the period of January 27, 2021 (or sooner, contingent upon county approval) through June 30, 2021.	

***Ratify and Affirm**

**** To be Prorated**

13. ADOPTION OF CURRENT POLICY MANUAL:

Motion for the Hainesport Township Board of Education to readopt all current written bylaws, policies, and regulations in the official Policy Manual of the Hainesport Township Board of Education through the Reorganization meeting in January 2022.

Motion for the Hainesport Township Board of Education to adopt the Current Policy Manual:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Mary-Jean Kneringer						
Michael Morelli						
Samir Patel						
Keith Peacock						
Peter Scarpati						

13A. ADOPTION OF CURRENT CURRICULUM AND INSTRUCTIONAL MATERIALS:

Motion for the Hainesport Township Board of Education to readopt all current written curriculum and instructional materials through the Reorganization meeting in January 2022.

13B. APPOINTMENT OF PROFESSIONALS:

Motion for the Hainesport Township Board of Education to appoint the following professionals through the Reorganization meeting in January 2022, or as soon thereafter as the Board acts on appointments:

Service	Vendor
Attorney (Resolution 2021A)	Adams, Gutierrez, & Lattiboudere, LLC
Construction Manager of Record (Resolution 2021B)	New Road Construction Management Co., Inc.
Insurance Agent (Resolution 2021C)	Haines & Haines/T.C. Irons Agency
Auditor (Resolution 2021D)	Holt McNally & Associates Inc.
Health Benefits Broker (Resolution 2021E)	Brown & Brown Benefit Advisors
Occupational Therapist (Resolution 2021F)	Michelle Critelli, Our Playground Therapy Services LLC
Physical Therapist (Resolution 2021G)	Andrea Morris, Dimensions in Pediatric Physical Therapy, LLC
Speech Language Therapist (Resolution 2021H)	Samantha Compton, Balance Child Pediatric Therapy, LLC
Special Education Consultant (Resolution 2021I)	KidsAhead Consulting
Architect of Record (Resolution 2021J)	Regan Young, England, Butera
Bond Counsel (2021K)	Wilentz, Goldman & Spitzer, P.A.
Continuing Disclosure Agent (2021L)	Phoenix Advisors, LLC
School Physician	Dr. Charles A. Scott

13C. OFFICIAL DEPOSITORIES AND SIGNATORIES:

Motion for the Hainesport Township Board of Education to approve the following Banking Institutions as official depositories of the Hainesport Township Board of Education through the Reorganization meeting in January 2022:

Account	Financial Institution	Signatory	Individual
General Fund	Investors Bank	Board President Treasurer Business Administrator	_____ Donna Condo Robert O' Brien
Custodial	Investors Bank	Board President Treasurer Business Administrator	_____ Donna Condo Robert O' Brien
Cafeteria	Investors Bank	Treasurer Business Administrator	Donna Condo Robert O' Brien
Payroll	Investors Bank	Treasurer Business Administrator	Donna Condo Robert O' Brien
Payroll Agency	Investors Bank	Treasurer Business Administrator	Donna Condo Robert O' Brien
Unemployment	Investors Bank	Treasurer Business Administrator	Donna Condo Robert O' Brien
Student Activities	Investors Bank	Clerk Business Administrator	Courtney Quinn Robert O' Brien
Thomas Reardon Memorial	Investors Bank	Board President Business Administrator	_____ Robert O' Brien
Nancy Hancock Memorial	Investors Bank	Board President Business Administrator	_____ Robert O' Brien
Courtesy Award	Investors Bank	Board President Business Administrator	_____ Robert O' Brien
Sean Byrne Scholarship	Investors Bank	Board President Business Administrator	_____ Robert O' Brien

13D. OFFICIAL NEWSPAPERS:

Motion for the Hainesport Township Board of Education to adopt Burlington County Times and Courier Post as the official newspapers to be used for the advertisement of meetings, legal ads, and all other necessary public notifications through the Reorganization meeting in January 2022.

13E. SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2021:

Motion for the Hainesport Township Board of Education to designate the regular meeting schedule for the calendar year 2021, as follows, by resolution fixing the date, time and place in accordance with the Open Public Meetings Act (Resolution 2021M):

January 26, 2021	May 18, 2021	September 21, 2021
February 23, 2021	June 22, 2021	October 26, 2021
March 18, 2021		November 23, 2021
May 6, 2021	August 24, 2021	December 21, 2021

13F. DESIGNATION OF BOARD MEMBERS TO NEW JERSEY SCHOOL BOARDS ASSOCIATION:

The Board President will designate a Board member to the following positions with New Jersey School Board Association through the Reorganization meeting in January 2022:

1. Delegate to N.J.S.B.A. _____
2. Alternate Delegate to N.J.S.B.A. _____

13G. DESIGNATION OF BOARD MEMBERS TO BURLINGTON COUNTY SCHOOL BOARDS ASSOC.:

The Board President will designate a Board member to the following positions with Burlington County School Boards Association through the Reorganization meeting in January 2022:

1. Delegate to B.C.S.B.A. _____
2. Alternate Delegate to B.C.S.B.A. _____

13H. COMMITTEE APPOINTMENTS

13I. DESIGNATION OF BOARD MEMBERS TO HAINESPORT EDUCATION FOUNDATION:

The Board President will designate a Board member to the following positions with the Hainesport Education Foundation through the Reorganization meeting in January 2022:

1. Representative to H.E.F. _____
2. Alternate Representative to H.E.F. _____

Motion to Accept Items 13A- 13I:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Mary-Jean Kneringer						
Michael Morelli						
Samir Patel						
Keith Peacock						
Peter Scarpati						

14. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

15. NEW BUSINESS

Motion for the Hainesport Township Board of Education to approve the following:

None at this time.

16. INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:

Date	Activity/Event
Jan.18	Dr. Martin Luther King, Jr. Observance - School Closed
Jan. 26	Board of Education Meeting (Public Session at 7:00 pm)

17. ADJOURNMENT TO EXECUTIVE SESSION

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session at 6:45 p.m. prevailing time, for approximately 30 minutes as follows:
 Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into to closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

18. RETURN TO OPEN SESSION

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**

The president reconvened the meeting at _____ p.m.

19. ADJOURNMENT

Motion	Second	All in Favor	All Opposed

- Motion Carries** **Motion Fails**