

HAINESPORT TOWNSHIP BOARD OF EDUCATION MINUTES

Regular Meeting
September 29, 2020
7:00 PM, Virtual Meeting

1. Call to Order

Meeting called to order at 7:05pm by Board President Morelli

2. Flag Salute/National Anthem

3. Statement of Open Public Meeting Compliance

In compliance with the Open Public Meeting Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on Sept. 22, 2020.
- B. Mailed written notice to the Burlington County Times and to the Courier Post on Sept. 22, 2020.
- C. Filed written notice with the Clerk of Hainesport Township on Sept. 22, 2020.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. Roll Call

Board Member	Present	Absent	Late Arrival
Michael Morelli, President	X		
Mary-Jean Kneringer, Vice President	X		
Jason Cardonick	X		
Bianca Cuniglio	X		
Jeffrey Duda	X		
Kristin Jakubowski	X		
Samir Patel	X		
Keith Peacock	X		
Peter Scarpati	X		

- Joseph R. Corn, Chief School Administrator
- Robert O'Brien, School Business Administrator/Board Secretary.

5. Resolution #19-17:

Approve resolution at outset of each meeting suspending the relevant by-laws and authorizing the meeting to proceed virtually.

Roll Call on Resolution #19-17

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			

Samir Patel		X	X		
Keith Peacock			X		
Peter Scarpati			X		

Motion Carries Motion Fails Time: 7:08pm

- Mrs. Jakubowski asked a question about the anticipated return date for hybrid instruction and potential for an in-person board meeting next month.
 - Mr. Morelli answered.

*Motion for the Hainesport Township Board of Education to add Update on Counseling Programs and Interventions under Recognition/Presentation, action item #30-32 under Student Service, Technology & Community Relations, and action item #11 under Human Resources Relations.

Motion	Second	All in Favor	All Opposed
Mr. Morelli	Mr. Scarpati	9	0

Motion Carries Motion Fails Time: 7:09pm

6. Executive Session

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Session at 6:30pm prevailing time for approximately 30 minutes as follows for discussion of the following, action may or may not be taken upon returning to open session:

- Negotiations
- Personnel
- Legal
- Individual Privacy
- Security
- Investment/Property Acquisition
- Litigation

*No motion for executive session.

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails Time:

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.
 *Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

7. Return to Open Session

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries Motion Fails Time:

8. District Mission Statement

Board President Morelli read the district mission statement:

The Mission of Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

9. PTO Report & Student Government Report

- None at this time

10. Recognition/Presentation

- Update on Counseling Programs and Interventions – School Counselors
- Mr. Corn and Mr. O'Brien provided an update on the district's HVAC system and air quality
 - Mr. Cardonick asked a question regarding RV sending district's return dates and HVAC systems.
 - Mr. Corn answered.

11. Public Participation (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mrs. Kneringer	9	0

Motion Carries Motion Fails Time: 7:18pm

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Mike Golenda (1610 Albert Street):

- Mr. Golenda made a comment regarding the school's Social Emotional Learning (SEL) infusion in classrooms utilizing Second Step.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Scarpati	9	0

Motion Carries Motion Fails Time: 7:21pm

12. Approval of Minutes

Motion for the Hainesport Township Board of Education to Approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Attach.
1.	8/25/20	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer		X	X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel	X		X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:22pm

13. Superintendent’s Report

Discussion Items – Mr. Joseph R. Corn, Superintendent

- o Thank you to everyone for being here tonight. Our 3 counselors, Mrs. Wenz, Mrs. Zerbo and Ms. Barnett have been doing an amazing job. Over my 24 years, these counselors have proven that they are 2nd to none and absolute go getters. They continually come to the administration with ideas and concepts to incorporate into the classroom and are looking at SEL areas to help students. They are amazing professionals, hard workers, great colleagues and proud to have them in our district. Students truly value what they bring to the classroom.

Action Items – Motion to approve the Superintendent’s Report:

Reports

Item	Report	Attach
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2.	Code of Conduct	SR-2
3.	Enrollment Report	SR-3
4.	Superintendent’s Professional Development Plan	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer	X		X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock		X	X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:35pm

14. STUDENT SERVICES, TECHNOLOGY & COMMUNITY RELATIONS:

A. Student Services Committee Report: Kristin Jakubowski, Chair

Student Services

Item	#	Title	Policy	Reg	Rev	1st	Final	Attach
1.	1581	Domestic Violence	X		X		X	SS-1
2.	2422	Health and Physical Education	X		X		X	SS-1
3.	1581	Domestic Violence		X		X		SS-1
4.	5330	Administration of Medication		X	X		X	SS-1
5.	5330	Administration of Medication	X		X		X	SS-1
6.	8220	School Closings		X	X		X	SS-1
7.	7243	Supervision of Construction	X		X		X	SS-1
8.	8210	School Year	X		X		X	SS-1
9.	8220	School Day	X		X		X	SS-1
10.	8462	Reporting Potentially Missing or Abused Children	X		X		X	SS-1
11.	2270	Religion in Schools	X		X		X	SS-1
12.	2431.3	Heat Participation Policy for Student Athlete Safety	X		X		X	SS-1
13.	2622	Student Assessment	X		X		X	SS-1
14.	5111	Eligibility of Resident/ Nonresident Students	X		X		X	SS-1
15.	5111	Eligibility of Resident/ Nonresident Students		X	X		X	SS-1
16.	5200	Attendance	X		X		X	SS-1

17.	5200	Attendance		X	X		X	SS-1
18.	5320	Immunization	X		X		X	SS-1
19.	5320	Immunization		X	X		X	SS-1
20.	5330.04	Administering an Opioid Antidote	X		X		X	SS-1
21.	5330.04	Administering an Opioid Antidote		X	X		X	SS-1
22.	5610	Suspension	X		X		X	SS-1
23.	5610	Suspension Procedures		X	X		X	SS-1
24.	5620	Expulsion	X		X		X	SS-1
25.	8320	Personnel Records	X		X		X	SS-1
26.	8320	Personnel Records		X	X		X	SS-1

Out of District Placement

Item	Student	Placement	Annual Tuition	Term
*27.	H-0224	YALE School North	\$54,917.10	7/1/20-6/30/21
28.	H-0235	Kingsway Learning Center	\$61,420.32	7/1/20-6/30/21
29.	H-0189	Moorestown Public Schools	\$34,372.00	7/1/20-6/30/21
*30.	H-0236	BCSSSD	\$42,074.00	7/1/20-6/30/21
*31.	H-0201	BCSSSD	\$45,550.00	7/1/20-6/30/21
*32.	H-0238	YALE School Cherry Hill	\$54,264.00	7/1/20-6/30/21

Roll Call on Action Items #1-32:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski	X		X			
Samir Patel		X	X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries

Motion Fails

Time: 7:38pm

15. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Jason Cardonick, Chair

B. Motion to approve the following Human Resources action items:

Faculty

Item	Description	Attach.
1.	Approve Kim Orfe as the Yearbook Advisor for the 2020-21 school year. Ms. Orfe will be paid in accordance with the current CBA contract.	
2.	Ratify and affirm Rose Wenz for an additional 22 summer hours effective 7/1/20-8/31/20	
3.	Approve a portion of Mrs. Kinter, Mrs. Azpiri, and Ms. Kelleher salaries to be paid with Title I funds for the amount of \$83,610.	
4.	Approve a portion of Susan Ludke salary to be paid with IDEA funds for the amount of \$6,564	

*Ratify and Affirm

** To be Prorated

Rescind the following Leaves of Absence Requests

Item	ID#	Position	Type of Leave
5.	1119	Special Education Teacher	Families First Coronavirus Response Act (FFCRA) From 9/1/20 to 11/23/20
6.	1885	Middle School Math Teacher	Families First Coronavirus Response Act (FFCRA) From 9/8/20 to 11/30/20
7.	1153	Elementary Teacher	Families First Coronavirus Response Act (FFCRA) From 9/1/20 to 11/23/20

Lateral Salary Guide Movement

Item	Staff Member	Current Step	New Step	Effective Date
8.	Sharon Corea	BA+12 Step 12	BA+24 Step 12	09/01/2020
9.	Tiffany Deer	BA Step 5	BA +12 Step 5	09/01/2020
10.	Tricina Beebe	MA Step 5	MA+12 Step 5	09/01/2020

Contract Change

Item	Contract Change
11.	<p>Authorize the following contract changes with Kelly Education Services to reflect increases in pay for substitute teachers effective October 1, 2020:</p> <ol style="list-style-type: none"> 1. Standard Certificate - \$105.00 full day (currently \$90.00) 2. Standard Certificate - \$52.50 half day (currently \$45.00) 3. Substitute Certificate - \$100.00 full day (currently \$85.00) 4. Substitute Certificate - \$50.00 half day (currently \$42.50) 5. Long Term Substitute - \$140.00 full day (currently \$120.00)

Roll Call on Action Items #1-11:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X		X*Item #2	
Mary-Jean Kneringer			X			
Jason Cardonick	X		X			
Bianca Cuniglio		X	X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			
Keith Peacock			X			
Peter Scarpati			X			

Motion Carries Motion Fails Time: 7:43pm

16. FACILITIES & FINANCE RELATIONS :

A. Finance Committee Report: Pete Scarpati, Chair

B. Motion to approve the following Finance action items:

Reports

Item	Report Type	Attach
1.	Board Secretary’s Report for August 2020	FI-1
2.	Treasurer’s Report for August 2020	FI-2
3.	Appropriation Adjustment Journal for August 2020	FI-3
4.	Board of Education Monthly Certification of Funds for August 2020	
5.	Cash Flow Report for August 2020	FI-4
6.	Payment of bills for the month of September 2020	FI-5
7.	Student Activity Account for August 2020	FI-6
8.	Accept NJDOE 2020 Bridging the Digital Divide Grant award	
*9	Approve Asbury Park Board of Education - Information Technology Center Service Agreement for 2020-2021 school year for a fee of \$13,650.00	

*Ratify and Affirm

Roll Call on Action Items #1-9:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Michael Morelli			X			
Mary-Jean Kneringer			X			
Jason Cardonick			X			
Bianca Cuniglio			X			
Jeffrey Duda			X			
Kristin Jakubowski			X			
Samir Patel			X			

Keith Peacock		X	X			
Peter Scarpati	X		X			

Motion Carries Motion Fails Time: 7:46pm

17. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools PRIOR to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
Mr. Duda	Mr. Patel	9	0

Motion Carries Motion Fails Time: 7:47pm

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This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

Alleah Bucs (53 Lenox Drive):

- Would the board have to reconvene in order to open school back up once everything is completed with air quality and HVAC?
 - Mr. Corn answered that the board would not have to reconvene although it is possible we would have a special board meeting. Mr. Morelli added that the hybrid model has already been approved so there wouldn't be a delay in getting back to school.

Elisabeth Myers (2210 Creek Road):

- After we go back to school under the hybrid model is there a timeframe of when students would go back full time in-person?
 - Mr. Corn responded that it would be dependent on the Governor due to the social distancing requirements.

Kristin Bozarth (304 New Jersey Avenue):

- Will there be any additional parent/guardian surveys prior to hybrid reopening? If we go hybrid in October, what will it look like for students with IEP/504?
 - Mrs. Salls answered.

Mike Golenda (1610 Albert Street):

- Mr. Golenda made a comment regarding the communication between the district and community.

B. Motion to Close Meeting from Public Comment

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
Mr. Scarpati	Mr. Duda	9	0

Motion Carries Motion Fails Time: 7:58pm

18. NEW BUSINESS:

- Mrs. Jakubowski asked the district to consider the following ideas to allow staff to come back to instruction in a supportive way so they do not need to take emergency sick leave under FFCRA. 1) Allowing staff to enroll their children in the school district and 2) Allowing staff to bring their children to school who are learning remotely. Mr. Morelli discussed potential liability issues, logistics related to social distancing and tuition charges for students. Mr. Corn provided a brief response to these topics. These 2 ideas will be further discussed at committee meetings prior to next month’s board meeting.
- Mr. Morelli thanked the staff for their effort in making the school run successfully. The accountability level is much better than during the spring. Thank you to the teachers for back to school night. Please reach out to the administration if you are still seeing issues in instruction. Thank you to the counselors for all that they are doing. Very difficult time for children from a mental perspective and counselors are offering a great service.

19. INFORMATION & FUTURE PLANNING ITEMS:

20. DATES TO REMEMBER:

10/12/2020 Columbus Day – School Closed

21. ADJOURNMENT TO EXECUTIVE SESSION:

- No motion for executive session

22. RETURN TO OPEN SESSION

23. ADJOURNMENT

Motion	Second	All in Favor	All Opposed
Mr. Peacock	Mrs. Jakubowski	9	0

Motion Carries Motion Fails Time: 8:10pm

Respectfully submitted,



Robert O'Brien
School Business Administrator/Board Secretary