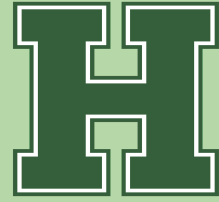


Hainesport Board of Education  
 Regular Meeting  
 September 19, 2022  
 7:00 PM - Public Session  
 Location: Cafeteria



**Board of Education Members**

Jason Cardonick, ( <i>Pres.</i> )	Keith Peacock, ( <i>Vice Pres.</i> )	Alan Anderson
Larry Brandolph	Bianca Cuniglio	Jeffrey Duda
Kristin Jakubowski	Jillian Ormsby	Jennifer Weres

**Committees of the Board**

<u><b>Student Services/Community Services</b></u> Kristin Jakubowski (Chair) Alan Anderson Larry Brandolph Bianca Cuniglio	<u><b>Human Resources</b></u> Jeffrey Duda (Chair) Larry Brandolph Kristin Jakubowski Jennifer Weres	<u><b>Finance/Facilities/Technology</b></u> Keith Peacock (Chair) Jason Cardonick Bianca Cuniglio Jillian Ormsby
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**1. MEETING CALLED TO ORDER BY BOARD PRESIDENT (7:00 P.M.)**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT**

In compliance with the Open Public Meeting Law, public notices of this meeting has been given by the Business Administrator in the following manner:

- A. Posted written notice on the official bulletin board at the Municipal Building on March 19, 2022.
- B. Mailed written notice to the Burlington County Times on March 19, 2022.
- C. Filed written notice with the Clerk of Hainesport Township on March 19, 2022.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Jason Cardonick			
Alan Anderson			
Larry Brandolph			
Bianca Cuniglio			
Jeffrey Duda			
Kristin Jakubowski			
Jillian Ormsby			
Keith Peacock			
Jennifer Weres			

- Mr. Joseph R. Corn, Superintendent
- Mr. Robert Kraft, Business Administrator/Board Secretary

**5. ADJOURNMENT TO EXECUTIVE SESSION: (if necessary)**

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 30 minutes as follows: Item Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- \_\_\_ Negotiations
- \_\_\_ Personnel
- \_\_\_ Legal
- \_\_\_ Individual Privacy
- \_\_\_ Security
- \_\_\_ Investment/Property Acquisition
- \_\_\_ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**6. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

- Motion Carries**                       **Motion Fails**

The president reconvened the meeting at \_\_\_\_\_ p.m.

**7. DISTRICT MISSION STATEMENT:**

*The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.*

**8. PTO REPORT & STUDENT GOVERNMENT REPORT:**

Report	Presenter(s)
PTO Report	Ms. Bryner
Student Government Report	N/A

**9. RECOGNITION/PRESENTATION**

1. None at this time.

**10. PUBLIC PARTICIPATION: (Action Items Only)**

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

Each individual will have one opportunity to speak and be given a maximum of three minutes.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed

- Motion Carries                       Motion Fails

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

**11. APPROVAL OF MINUTES:**

A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1.	8/23/2022	Regular Meeting (Open Session)	M-1
2.	8/23/2022	Regular Meeting (Closed Session)	M-2

**Roll Call on Action Items #1-2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

- Motion Carries                       Motion Fails

**12. SUPERINTENDENT’S REPORT: Mr. Joseph R. Corn, Superintendent**

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1.	Affirm, Reject, or Modify the monthly HIB Report	SR-1

2.	Code of Conduct	SR-2
3.	Enrollment Reports for September 2022	SR-3
4.	Nuse's Report for September 2022	SR-4
5.	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6.	Emergency Virtual or Remote Instruction Programs for the 2022-2023 school year.	SR-5

**Resolutions**

<i>Item</i>	<i>Description</i>	<i>Att.</i>
7.	Submitting the Statement of Assurance for the Comprehensive Equity Plan (2022-23)	(Res. 2022-2023 #1)

**Roll Call on Action Items #1- 6:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

**Motion Carries**                       **Motion Fails**

**Roll Call on Res. 2022-2023 #1:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

**Motion Carries**                       **Motion Fails**

**13. STUDENT SERVICES/COMMUNITY SERVICES:**

**A. Student Services/Community Services                      Report:    Kristin Jakubowski, Chair**

**B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:**

**Policies and Regulations**

<i>Item</i>	<i>Number</i>	<i>Title</i>	<i>Policy</i>	<i>Reg</i>	<i>Rev</i>	<i>1st</i>	<i>Final</i>	<i>Abolish</i>	<i>Att.</i>
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1.	P0163	Quorum	X		X		X		SS-1
2.	P1511	Board of Education Website Accessibility	X			X			SS-1
3.	P2415	Every Student Success Act	X		X		X		SS-1
4.	P3216	Dress & Grooming Staff	X		X		X		SS-1
5.	P4216	Dress & Grooming Support Staff				X			SS-1
6.	P3270	Professional Responsibilities	X		X		X		SS-1
7.	R3270	Professional Responsibilities		X	X		X		SS-1
8.	P5513	Care of School Property	X		X		X		SS-1
9.	R5513	Care of School Property		X	X		X		SS-1
10.	P5722	Student Journalism	X			X			SS-1

***Out of District Placement***

<b><i>Item</i></b>	<b><i>Student</i></b>	<b><i>Placement</i></b>	<b><i>Tuition</i></b>	<b><i>Term</i></b>
11.	OD-0425	Y.A.L.E.	\$102,864.60 (tuition and one to one aide)	9/8/2022 - 6/30/2023
12.	OD-0425	Y.A.L.E.	\$8,600.00	7/1/22-8/31/22
13.	OD-0427	Burlington County Special Services	\$43,371.00	9/6/22-6/19/23
14.	OD-0416	Burlington County Special Services	\$44,203.00	9/6/22-6/19/23
15.	OD-0414	Burlington County Special Service	\$46,804.00	9/6/22-6/19/23
16.	OD-0414	Burlington County Special Service	\$4,179.00 (Extended School Year)	7/1/22-7/29/22

***\*Prorated***

***Student Services***

<b><i>Item</i></b>	<b><i>Description</i></b>	<b><i>Att.</i></b>
17.	Approve a joint Communication Consortium with Haddon Township School District for \$5,000.00 for the 2022-23 school year.	

**Roll Call on Action Items #1- 17:**

<b>Board Member</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

**Motion Carries**

**Motion Fails**

**14. HUMAN RESOURCES RELATIONS:**

**A. Human Resources Committee Report: Jeffrey Duda, Chair**

**B. Motion to approve the following Human Resources action items:**

**Collective Bargaining Agreement**

<i>Item</i>	<i>Description</i>
1.	Res. 2022-2023 #2: The Hainesport Township School District Board of Education & Hainesport Education Association Agreement from 7/1/21- 6/30/26

**Faculty**

<i>Item</i>	<i>Description</i>	<i>Att.</i>
2.	Approve changing the daily rate of a substitute school nurse from \$200.00 to \$225.00.	
3.	Rescind the offer of field hockey coach to Kim Orfe for the 2022-23 school year to enable her to coach girls soccer.	
4.	Poonam Phogat for three hours of parent conferences on July 28, 2022. Ms. Phogat will be paid her hourly rate based on approval of CBA.	
5.	Janice Mount for 1 hour for a parent meeting on July 25, 2022. Ms. Mount will be paid her hourly rate based on approval of CBA.	
6.	Jennifer Humes for two hours for a counseling meeting and tour. Ms. Humes will be paid her hourly rate based on approval of CBA.	
7.	Tiffany Deer for 30 minutes for a bus ride with a student. Ms. Deer will be paid her hourly rate based on approval of CBA.	
8.	Ratify and approve Orlando Rodriquez as the groundskeeper with a weekly stipend of \$38.36 effective 7/1/22.	

**Professional Development**

<i>Item</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)/Miles/Tolls</i>	<i>Cost</i>	<i>Attendee</i>
9.	Anti-Bullying Specialist Training	Monroe Township, NJ	Online	16 hours	\$500.00	Ms. Humes
10.	NJ Science Convention	Princeton, NJ	Oct. 18 Oct. 19	8 hours 8 hours	\$300.00	Mr. Stipa Ms. Rose-Murray

\*Cost includes travel, and lodging.

\*\*Ratify and Affirm

**Lateral Salary Guide Movement**

<i>Item</i>	<i>Staff Member</i>	<i>Current Step</i>	<i>New Step</i>	<i>Effective Date</i>
11.	Kelly Moffett	MA+24 Step 8	MA+36 (Step and salary are based on approval of CBA)	9/1/2021
12.	Maria Davies	MA+36 Step 5	MA+48 (Step and salary are based on approval of CBA)	9/1/2021
13.	Tiffany Deer	BA +12 Step 5	BA+24 (Step and salary are based on approval of CBA)	9/1/2021
14.	Tiffany Deer	BA +24	MA (Step and salary are based on approval of CBA)	9/1/2022

15.	Carly Krause	MA Step 3	MA+12 (Step and salary are based on approval of CBA)	9/1/2022
16.	Tricina Beebe	MA+12 Step 5	MA+24 (Step and salary are based on approval of CBA)	9/1/2022
17.	Rebecca Collins	MA Step 2	MA+12 (Step and salary are based on approval of CBA)	9/1/2022

**\*\*Upon supporting documentation being on file.**

***New Hire***

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Date</i>
18..	Matthew Stein	Physical Ed & Health	1	BA Step 1 -Salary is prorated and based on approval of CBA	9/9/2022
19.	Julio Colon-Citron	Custodian	1	Ratify & Affirm Step 8 \$33,035.00 pro-rated	9/1/2022

***Extra-Curricular Activities (Schedule B, TEMPO and Schedule C)***

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
20.	Robyn Stanley	3rd Grade Drama Club	\$740.00	9/20/22
21.	Scott Stipa	After School Detentions	\$35.47 per hour	9/1/22
22.	Jessica Mann	Girls Field Hockey	\$1768.00	9/1/22
23.	Kim Orfe	Girls Soccer	\$1768.00	9/1/22
24.	Brigitte Rose-Murray	Curriculum Writing Middle School Science	\$43.15 per hour (up to 8 hours)	9/1/22
25.	Matthew Stein	Boys Soccer	\$1768.00	9/1/22
26.	Tricina Beebe	Chess Club	\$740.00	9/1/22

***Mentoring***

<i>Item</i>	<i>Mentor's Name</i>	<i>Staff Member</i>	<i>Subject Area</i>	<i>School Year</i>
27.	Cheryl Smith	Jessica Barr	Elementary Teacher	2022-23
28.	Sharon Correa	Rachel Mosner	Middle School ELA	2022-23
29.	Katherine Hoffman	Taylor Klenk	Middle School Math	2022-23
30.	Mark Mecholsky	Zachary Classetti	Middle School Special Ed	2022-23

***Additional Summer Hours***

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Reason</i>	<i>Total Hours</i>	<i>Rate</i>	<i>Effective Date</i>
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31.	Morgan Barnett	School Counselor	Caseload	1.5	Hourly rate based on approval of CBA	7-1-22 to 8/31/22
32.	Nicole Orangers	School Counselor	Caseload	26.5	Hourly rate based on approval of CBA	7-1-22 to 8/31/22

**Volunteers for 2022-2023 School Year**

33.	Volunteers				
Jillian Layman	Krystle Sanchez	Timothy Edger	Allison Waseleski	Zoe Holmes	
Jacqueline Everton	Tiffany Milton	Leah Miller	Kate Marsh	Grace Strecker	
Irene Lo	Matthew Phelan	Amanda Russo	Adria Narke	Jami Donnelly	

**Roll Call on Res. 2022-2023 #2:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries                       Motion Fails

**Roll Call on Action Items #2-33:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

Motion Carries                       Motion Fails

**15. FINANCE/FACILITIES/TECHNOLOGY:**

**A. Finance/Facilities/Technology Committee Reports: Keith Peacock, Chair**

**B. Motion to approve the following Facilities and Finance action items upon the recommendation of the Superintendent:**

*Reports*

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
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1.	Board Secretary's Report for August 2022	FI-1
2.	Treasurer's Report for August 2022	FI-2
3.	Appropriation Adjustment Journal for August 2022	FI-3
4.	Board of Education Monthly Certification of Funds for August 2022	
5.	Cash Flow Report for August 2022	FI-4
6.	Payment of bills for the month of September 2022 (No funds have been over expended)	FI-5
7.	EFT Activity Report for August 2022	FI-6
8.	Student Activity Account for August 2022	FI-7
9.	Approve Bayada Pediatrics for nursing services for the 2022-2023 school year.	

**Use of Facilities 2022-2023 School Year\***

Item	Activity	Area	Date	Contact
10.	Ratify and affirm PTO Meeting	Cafeteria	September 14, 2022	Ms. Bryner
11.	PTO Meeting	Cafeteria	October 12, 2022	Ms. Bryner
12.	Middle School Halloween Dance	Cafeteria	October 23, 2022	SGA
13.	Middle School Winter Dance	Cafeteria	January 20, 2023	SGA
14.	Middle School Spring Dance	Cafeteria	April 21, 2023	SGA

*\*All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.*

**Drills**

Item	Drill	Date	Time
15.	Lock Down	9/13/22	1:41-1:53 pm
16.	Evacuation Drill	9/14/22	9:00-9:21 am
17.	Fire Drill	9/15/22	1:55-2:02 pm

**Roll Call on Action Items #1-17:**

Board Member	Motion	Second	Yes	No	Abstain	Absent
Jason Cardonick						
Alan Anderson						
Larry Brandolph						
Bianca Cuniglio						
Jeffrey Duda						
Kristin Jakubowski						
Jillian Ormsby						
Keith Peacock						
Jennifer Weres						

**Motion Carries**

**Motion Fails**



Discussion Item(s)\* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

\*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

**21. RETURN TO OPEN SESSION**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed

Motion Carries

Motion Fails

The president reconvened the meeting at \_\_\_\_\_ p.m.

**22. ADJOURNMENT**